

Minutes of Carbrooke Parish Council Meeting held online on 12th January 2021

Present: Cllrs M Wormald (Chair), J Borrett, T Coppen, L Defew, G Long, P Sampher.
In attendance: N Hartley (Parish Clerk) Cllr H Crane (Breckland Council) Cllr Bowes (Norfolk County Council).

1 Public Participation

Cllr Long raised that when walking her dog on the Millennium Green, she had seen a gathering of 20/30 people, a number of them with dogs. Cllr Coppen noted that some of these were trustees of the Green. He was asked if signs could be put up reminding people to obey the current restrictions. He said there were signs and that these were not always effective.

2 Breckland and County Councillor Reports

Cllr H Crane (Breckland Council) reported that Breckland Council's draft budget has been announced for scrutiny on 14 January. A balanced budget will protect frontline services. There will be no cuts to service delivery, although there will be an increase in Council Tax. Comments on the budget can be made until 22 January. Breckland Council is also seeking feedback on its plans for a sustainable future.

Cllr Bowes (Norfolk County Council) noted that flooding remains a problem that is widespread across Norfolk. Water levels in many areas are unprecedented. A new engineer is to be appointed and dealing with flooding will be a top priority. The pedestrian refuge on Norwich Road is being re-evaluated due to concerns over public safety and may involve moving the bus shelter.

3 Apologies for Absence

Apologies were received from Cllrs Colley, Redfern and Tinson.

4 Declarations of Interest

Cllr Coppen declared an interest in any matters relating to the Millennium Green. Cllrs Sampher and Wormald declared an interest in any matters relating to Blenheim Grange.

5 Minutes

It was **RESOLVED** to approve and sign the minutes of the meeting held on 8 December 2020 as a true and accurate record.

6 Matters Arising

None.

7 Planning

7.1 Applications considered

Dawe Estates Ltd, The Old Grain Store (agricultural building) Fen Farm, Willow Corner, Shipdham Road 3PN/2020/0059/UC
Prior approval for conversion of an agricultural building to one dwelling – General Permitted Development England Order 2015 as amended Schedule 2 Part 3 Class Q No objection

Dawe Estates Ltd, The Low Barn (agricultural building) Fen Farm, Willow Corner, Shipdham Road 3PN/2020/0060/UC
Prior approval for conversion of an agricultural building to four dwellings – General Permitted Development England Order 2015 as amended Schedule 2 Part 3 Class Q No objection

The Lodge, Drury Lane 3PL/2020/1415/F
Demolition of outbuildings and erection of a new five bedroom dwelling with triple bay cart lodge No objection

8 Finance

8.1 The following payments were approved in accordance with the budget and made from the Current Account:-

Chq 101562 Community Heartbeat, replacement defibrillator pads, £104.40
101563 Wensum Valley Electrical, Christmas lights, £120
101564 N Hartley, reimbursement for McAfee subscription for Council laptop, £89.99
101565 Carbrooke Parish Council, transfer £5,000 from Barclays to Lloyds (Commutated Sum) account

The amount of £5,000 has been withdrawn from the Scottish Widows account into the Barclays account. The Parish Council will be amending its nominated account with the Scottish Widows account.

9 Information Audit

The Council received an updated Information Audit for 2021.

10 Model Publication Scheme

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The Council received an updated Model Publication Scheme.

11 General Data Protection Regulations

The Council reviewed its General Data Protection Regulations without amendment.

12 Financial Regulations

The Council reviewed its Financial Regulations without amendment.

13 Standing Orders

The Council reviewed its Standing Orders without amendment.

14 Road Adoptions at Blenheim Grange

The Council had received an update on road adoptions at Blenheim Grange from the housing consortium. The paperwork for the S102 drainage adoption has gone to Anglian Water. A new design is awaited for the lamp column heads from Norfolk County Council regarding the street lights.

15 Spoil Heap

The Council had received an email from the consortium stating that whilst Barretts and Bloors will pay their share to remove the spoil heap, Taylor Wimpey is refusing. The signed legal agreement states that 'as soon as reasonably practicable any surplus building materials should be removed off site. It was **RESOLVED** to write to Taylor Wimpey that they are in breach of the signed agreement regarding the land and the condition in which it is to be passed to the Parish Council.

16 Litter

The Council considered the ongoing problems regarding litter. Individuals, as well as councillors, are carrying out litter picks. It was noted that now the picnic are all together the litter has been consolidated in one place. There are still problems with drinkers and litter near the power sub station at the front of Blenheim Grange. The Council will continue to put up posters and to encourage residents to contact Breckland Council in order to build up a file of information and thus press the Parish Council's calls for assistance.

17 Draft Budget for 2021/22 and Precept

The Council considered its draft budget for 2021/22. It was **RESOLVED** to set the Budget at £36,000. Any shortfall in the figures to be made up from the Council's reserves in the financial year to 31 March 2021.

18 Flooding

It was noted that there had been more flooding in the older part of the parish on 23 and 24 December. The flooding affects different parts of the village. Cllr Coppen asked if the Parish Council would consult a specialist company to assess the flooding problems in the village. It was noted that Norfolk County Council, in its Flood Investigation report of 16 August 2020, noted that it will carry out a report and assessment. It was **RESOLVED** to write to Norfolk County Council to confirm a survey will be carried out and ask when it will be carried out, as concerns had been expressed to councillors by distressed residents. Cllr Bowes said she will ask a member of Norfolk County Council to attend a Parish Council meeting.

19 Items for inclusion in the next agenda

Update on road adoptions.

20 Next Meeting

The next meeting will be held online at 7pm on 9 February 2021.

There being no further business, the meeting was closed at 8pm.